Texas SmartBuy

How to Best Utilize TxSmartBuy.com

Presented By: Sumer Perkins

Texas SmartBuy Overview

- Tips for Best System Performance
- Website Navigation
- Search Functions
- How to Make & Share a Wish List
- Purchase Order Highlights

Copyright 2005 by Randy Glasbergen. www.glasbergen.com **-**GLASBERGEN

"There will be six designated yawning breaks during my presentation. Please pace your boredom accordingly."

SPD Procurement Services

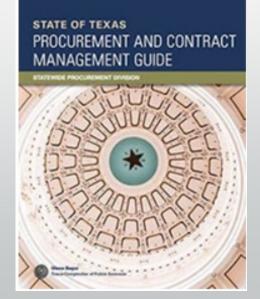


















Tips for Best System Performance

 Our System Performs Best Using Google Chrome

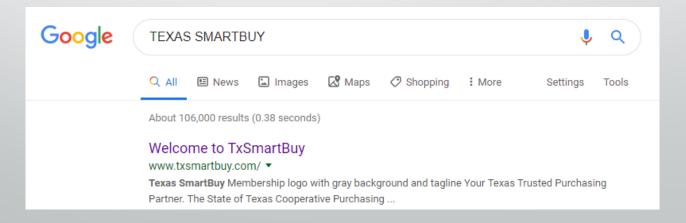


- X Don't Use Bookmarks or Favorites
- X Don't Use Shortcuts or Icons
- X Don't Save Passwords to Browser



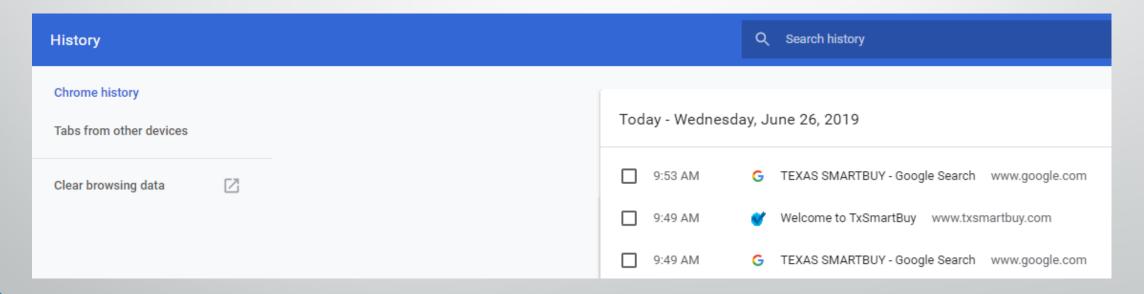
✓ Open a new Google Chrome browser window

✓ Type in: Texas SmartBuy





✓ Clear Browsing History Often





✓ Set Auto-Clear Cookies

Clear on exit		Add	
3	https://checkout.na1.netsuite.com		:
3	checkout.na1.netsuite.com		:
3	shopping.na1.netsuite.com		÷
3	test.com		:
3	txsmartbuy.com		÷
•	www.txsmartbuy.com		÷

System Navigation TxSmartBuy.com

Home Page





http://www.txsmartbuy.com

Contracts -

SPD Applications -

Help

Statewide Procurement Education System

TEXAS

BUY



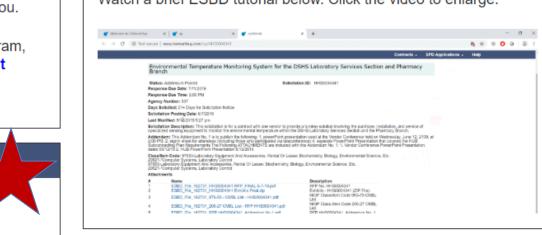
The State of Texas Cooperative Purchasing Program, available for local governments, education, and non-profit assistance organizations, is now called a Texas SmartBuy Membership.

Gain access to purchase from State of Texas contracts and procurement resources by **becoming a purchasing member!** Put the state's multi-billion dollar purchasing power to work for you.

To learn more about the Texas SmartBuy Membership Program, search our eligibility requirements and active member list or reach out to us today!

Procurement Certifications & Continuing Education







Vendors: View state contract solicitations without signing in!

View the solicitation bulletin board here: **Electronic State Business Daily (ESBD)**

Watch a brief ESBD tutorial below. Click the video to enlarge.

Stay Connected & Resources





Sign up to receive Statewide Procurement Division contract and system updates via the **Procurement email list!**

Sign In to Create PO, Report or Manage Account

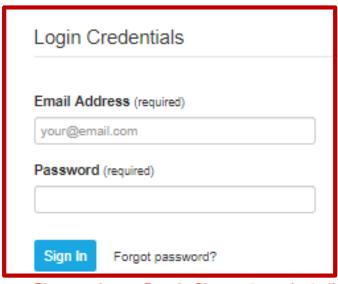


Help

PLEASE LOGIN TO ACCESS YOUR WEB APPLICATIONS

WARNING - RESTRICTED GOVERNMENT SYSTEM

This system is restricted to authorized users only. Unauthorized access, use, misuse or modification of this system, the data contained herein, or in transit to/from this system, may constitute a violation of federal and state and local laws and subject individual(s) to criminal and/or civil prosecution and penalties. This system and associated usage is subject to monitoring and security testing by authorized personnel. There is no expectation of privacy except as otherwise provided by applicable privacy laws. If you need a web applications id, Please Contact your Superuser



Need a Login? Ask your Super User!

Please only use Google Chrome to navigate this site.

Dashboard

Logged-in Quick Menu



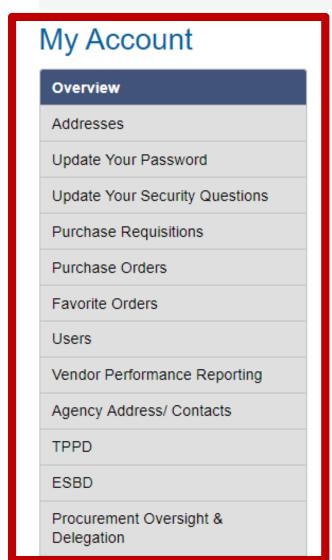


Contracts -

SPD Ap

Home / My Account

TEXAS



Welcome to the Portal

Announcements Section

Home TxSmartBuy VPTS TPPD

Main Announcement Page

Please make sure to check the recent announcements for your apps.



Internal Account Menu

My Account

Overview

Addresses

Update Your Password

Update Your Security Questions

Purchase Requisitions

Purchase Orders

Favorite Orders

Users

Vendor Performance Reporting

Agency Address/ Contacts

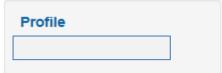
TPPD

ESBD

Procurement Oversight &

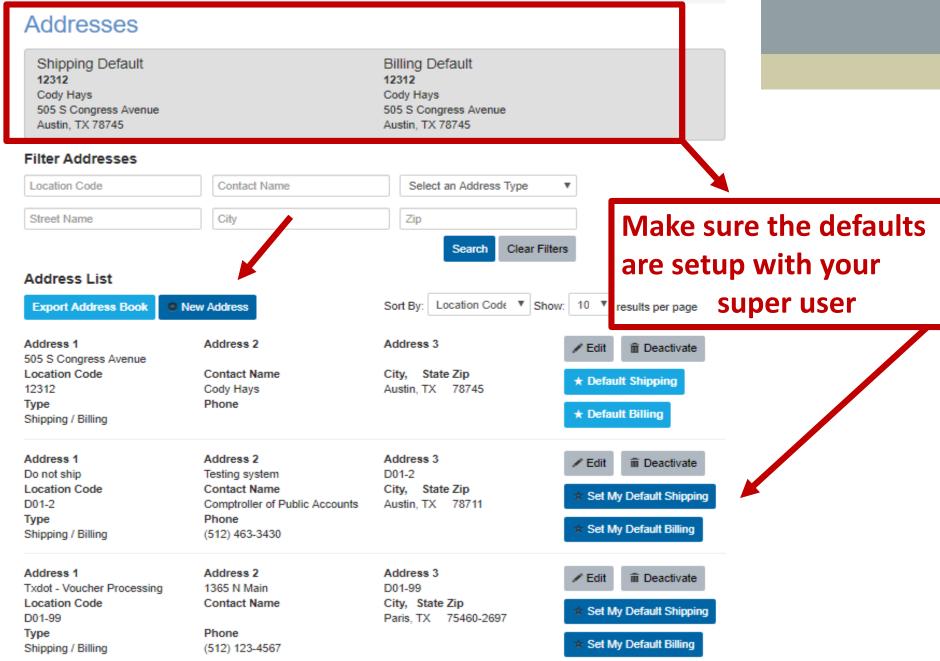
My Settings

Delegation



Contact Superuser

My Agency Superuser Information List



Types of Users

TxSmartBuy.com User Roles

Super User

- > Issue PO
- ➤ View & modify <u>any</u> PO issued by your agency
- Add, edit, deactivate users
- Manage user roles, access to applications
- Add/edit addresses in shared address book

Agency Purchaser

- Issue PO
- View and modify any PO issued by your agency



TxSmartBuy.com User Roles



Single Purchaser

- > Issue PO
- View and modify POs issued by the user

Non-Purchaser

Access to applications other than purchasing: ESBD, VPTS, HUB, TPPD, etc.

Agency View Only

- Can only view POs issued by your agency
- Examples: accounts payable, management, assistance staff, interns

Questions?























Statewide Contracts







Did You Know TxSmartBuy.com Sells...







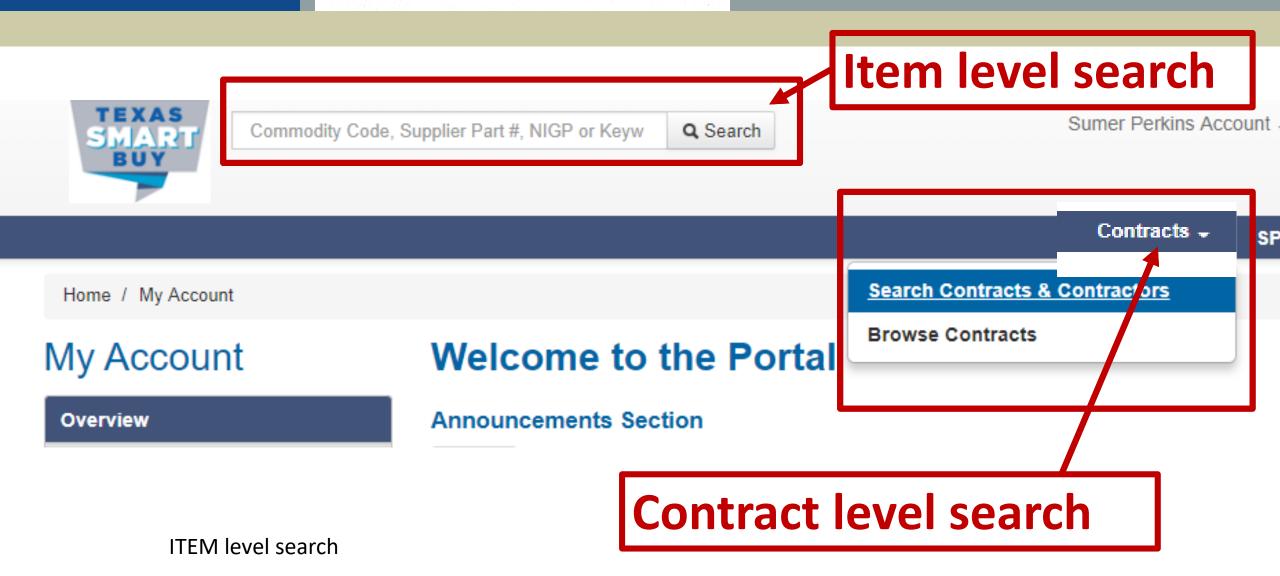




- Guns, Ammo, Body Armor
- Uniforms, Gloves & Boots
- Veterinary Supplies
- Drug & Alcohol Testing Kits
- Household & Kitchen Appliances
- Art Supplies & Equipment
- Mailroom Equipment & Supplies
- Print Shop Services
- Rainwater Barrels

- Vaccines/Biologicals/Medical Supplies
- Wildflower Seeds
- Electricity Sourcing Services
- Child Safety Seats
- Radiation Detection Equipment
- Sports & Gym Equipment
- Toner, Labels, Barcodes
- Promotional Products
- Ice Cream
- Temporary or Contract Services

Search for Items



✓ Try generic search word options

Example:

- Post it notes vs adhesive note pad
 - *Kleenex vs facial tissue
 - Sharpie vs permanent marker

The system will accept ampersand (&), the word (and), plus signs (+)

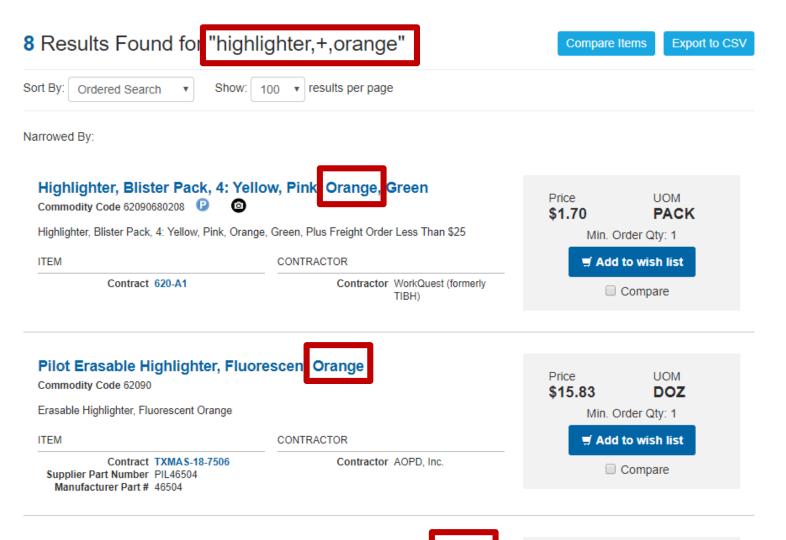
Example: highlighter + orange



highlighter + orange

HOME / SEARCH RESULTS

Filter Your Search
Clear all Filters
▼ Contract Type
Term
TXMAS
▼ Contract Number
620-A1
TXMAS-18-51V08
TXMAS-18-7506
TXMAS-19-7502
▼ Contractor
AOPD, Inc.
MSC Industrial Supply Co.
 Mono Machines LLC dba Supply Chimp
WorkQuest (formerly TIBH)
▼ Item Category
 Hand Tools (Powered And Non- Powered), Accessories And Supplies
☐ Office Supplies: Erasers, Inks, Leads, Pens, Pencils, Etc.



Spotliter Supreme Highlighter, Chisel Point, Fluorescent Orange

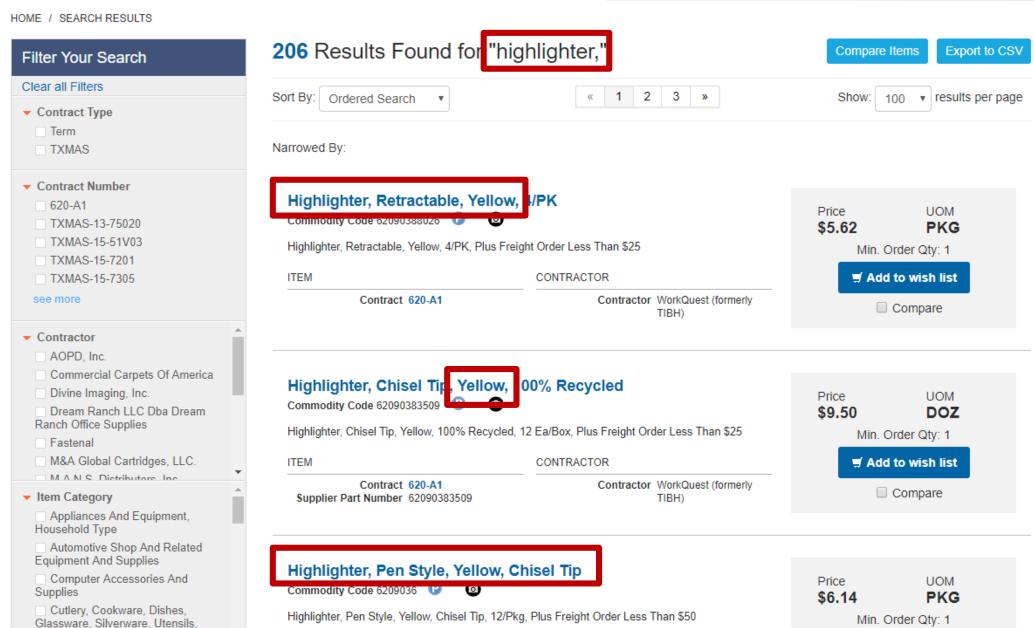
<u></u>

Commodity Code 62090

Spotliter Supreme Highlighter, Chisel Point, Fluorescent Orange

Price UOM **\$13.21 DOZ**Min. Order Qty: 1





Ampersand (&) or (and)= wider results

Plus sign (+)= targeted results

Example: highlighter and orange

Example: highlighter + orange



✓ Try category of products

Examples: vehicle vs truck

Cleaner vs disinfectant

Filter Your Search Clear all Filters Contract Type Term TXMAS Contract Number 435-A1 436-A1 485-A1 TXMAS-11-73030 TXMAS-12-66020 see more Contractor American Hotel Register Co. American Technologies, Inc. Ceco Sales Competitive Choice, Inc. Divine Imaging, Inc. Dream Ranch LLC Dba Dream Ranch Office Supplies Feelah Inc Item Category Acoustical Tile, Insulating Materials, And Supplies Air Conditioning, Heating, And Ventilating Equipment, Parts And Accessories (See Class 740 Also) Appliances And Equipment. Household Type Cafeteria And Kitchen Equipment Commercial Zone

TxSmartBuy.com Tip

Use the Filter Search Box
Example: Search Word: Disinfectant

Item Categories include: tile, air conditioning, appliances, kitchen, bathroom, chemical, computer, dental, first aid, hospital, laundry, wastewater





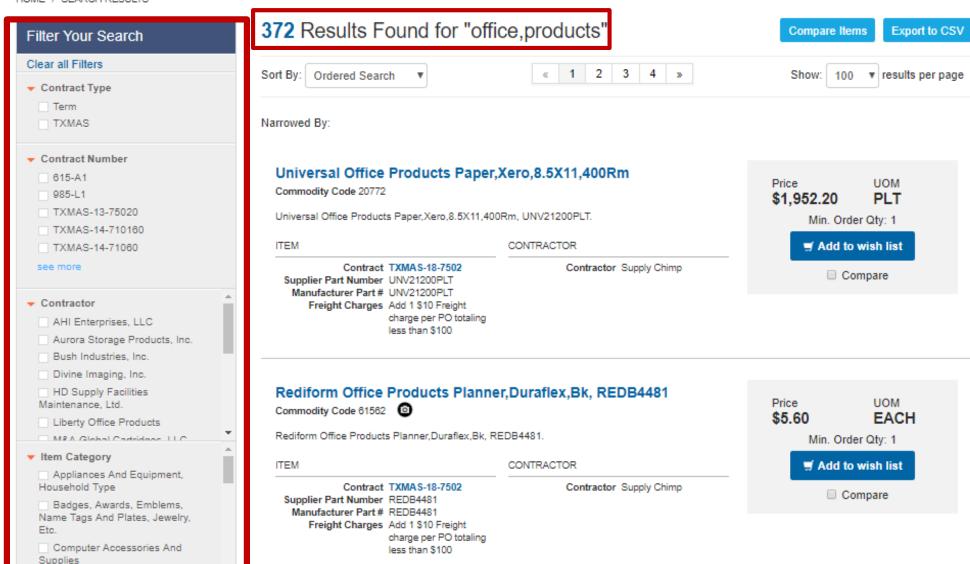


Contracts -

SPD Applications -

Help

HOME / SEARCH RESULTS







Computer Accessories And

Supplies

Commodity Code, Supplier Part #, NIGP or Keyword



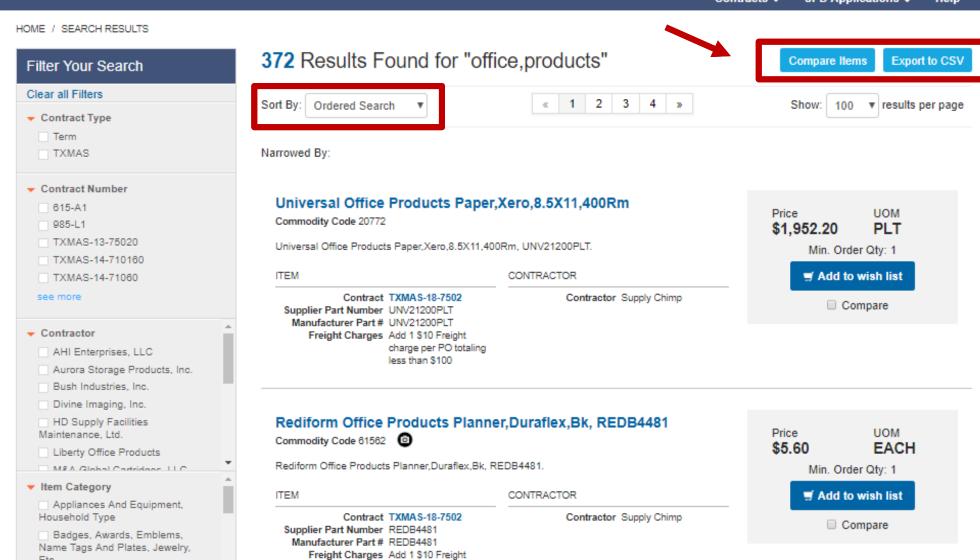




Contracts -

SPD Applications -

Help



charge per PO totaling

less than \$100



Commodity Code, Supplier Part #, NIGP or Keyword

Search

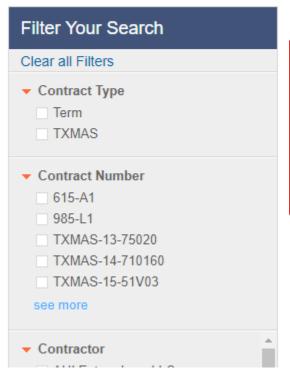


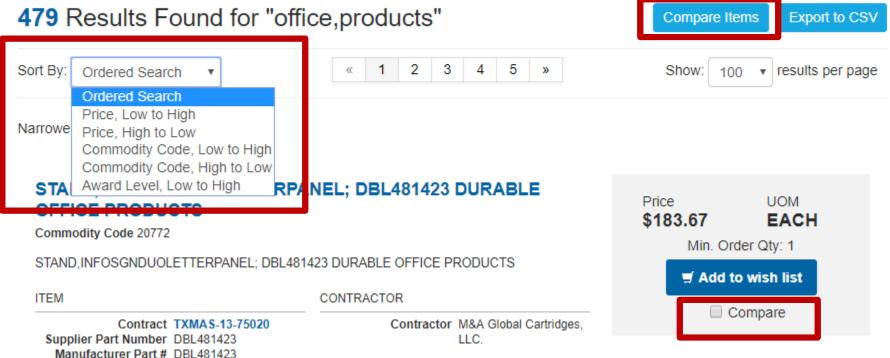


Contracts - SPD Applications -

Help

HOME / SEARCH RESULTS





ITEM COMPARISON

Item Name:	Note Pad, Self Stick, 1.5" x 2", Yellow	Self Stick Note Pad, 3" x 5", Yellow	Self Stick Note Pad, 3" x 3", Yellow	Self Stick Note Pad, 2"x3", Multi-Color, 9 Pads, 3 Ea Color
Description:	Note Pad, Self Stick, 1.5" x 2", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Less Than 12 Pkg	Self Stick Note Pad, 3" x 5", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Order Less Than \$25	Self Stick Note Pad, 3" x 3", Yellow, 100 Sheets/Pad, 12 Pads/Pkg, Plus Freight Order Less Than \$25	Self Stick Note Pad, 2" x 3", Multi-Color, 100 Sheets/Pad, 9 Pads, 3 Each Color, Plus Freight Order Less Than \$25
Price	\$4.58	\$11.92	\$9.39	\$7.65
UOM:	PKG	PKG	PKG	PKG
Contractor:	WorkQuest (formerly TIBH)	WorkQuest (formerly TIBH)	WorkQuest (formerly TIBH)	WorkQuest (formerly TIBH)
Contract:	615-A1	615-A1	615-A1	615-A1
Contract Type:	Term	Term	Term	Term
Commodity Code:	61562381501	61562384315	61562384000	61562382004
Min. Order Quantity:	1	1	1	1
Zone:				
Highway District:				
Delivery Days:	14	14	14	14
NIGP Code:	61562	61562	61562	61562
Start Date:	1/1/2007	1/1/2007	1/1/2007	1/1/2007
End Date:	12/31/2099	12/31/2099	12/31/2099	12/31/2099
Supplier Part #:	61562381501	61562384315	61562384000	61562382004
Manufacturer:	-	-	-	-
Sold By HUB:	-		-	
Recycle:	-	-	-	-

≝Add

∰Add

∄Add

≝Add

Questions?

Search for Contracts

Texas SmartBuy Contract Search

Statewide Procurement Division (SPD) Statewide Contracts

Search Contracts Browse Contracts			
Contract Number	Contractor/Dealer	Source Contract Number	Contract Category
			- Select Contract Category -
GSA Schedule	NIGP Code	Keyword	VID
- Select GSA Schedule -			

View Results By: Contracts | Contractors And Dealers

Export Results

Clear Filters

Statewide Procurement Division (SPD) Statewide Contracts

Search Contracts

Browse Contracts

Filter By: All | TxSmartBuy | Managed | TXMAS | Travel | Contingency

•					« 1 2 3	4 5 > »
Contract Number †	Contract Description	Contract Type	Contract Category	Start Date	Expiration Date	Contract Details
031-A1	Air Conditioning, Heating and Ventilating Equipment and Accessories	Term	TxSmartBuy	7/10/2017	12/31/2018	Q Details
035-M1	OEM Parts American Eurocopter/Airbus Helicopters	Term	Managed	1/27/2017	8/31/2018	Q Details
035-M2	OEM and Certified Remanufactured/Overhauled Aircraft Parts	Term	Managed	1/30/2018	4/30/2019	Q Details
037-A1	Advertising and Promotional Specialty Products	Term	TxSmartBuy	11/30/2016	1/31/2019	Q Details
040-A1	Animal Supplies - TCI	Term	TxSmartBuy	5/1/2002	1/1/2099	Q Details
040-M1	Live Pullets	Term	Managed	1/1/2015	12/31/2018	Q Details
040-M2	Live Freshwater Fish	Term	Managed	9/1/2017	8/31/2018	Q Details
045-A1	Appliances And Equipment, Household Type	Term	TxSmartBuy	9/1/2015	8/31/2018	Q Details
050-A1 - TIBH	Art Equipment And Supplies - TIBH	Term	TxSmartBuy	8/30/2011	12/31/2099	Q Details
052-A1	Art Objects - TIBH	Term	TxSmartBuy	1/1/2005	12/31/2099	Q Details
055-A1	Automobile And Truck Accessories - TIBH	Term	TxSmartBuy	1/1/2006	12/31/2099	Q Details
055-M2	Automotive Accessories, Car Seats	Term	Managed	8/21/2013	7/31/2018	Q Details
055-M3	Automotive Accessories for Automobiles, Buses, Trailers, Trucks	Term	Managed	6/18/2014	10/31/2018	Q Details

Statewide Procurement Division (SPD) Statewide Contracts

Search Contracts

Browse Contracts

Filter By: All | TxSmartBuy | Managed | TXMAS | Travel | Contingency

†			↓		« 1 2 3	4 5 > »
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035-M2	OEM and Certified Remanufactured/Overhauled Aircraft Parts	Term	Managed	1/30/2018	4/30/2019	Q Details
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040-M1	Live Pullets	Term	Managed	1/1/2015	12/31/2018	Q Details
040-M2	Live Freshwater Fish	Term	Managed	9/1/2017	8/31/2018	Q Details
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055-A1	Automobile And Truck Accessories - TIBH	Term	TxSmartBuy	1/1/2006	12/31/2099	Q Details
055-M2	Automotive Accessories, Car Seats	Term	Managed	8/21/2013	7/31/2018	Q Details
055-M3	Automotive Accessories for Automobiles, Buses, Trailers, Trucks	Term	Managed	6/18/2014	10/31/2018	Q Details



- TxSmartBuy Contract
- > A contract developed and managed by SPD
- Designed for frequently used items by multiple state agencies
- Open market requests





TXMAS Contract

- > Texas Multiple Award Schedule (TXMAS)
- An established GSA, federal or state contract, added with Texas terms and conditions, made available to Texas state agencies and Texas SmartBuy Members
- ➤ GSA= General Services Administration, a Federal agency



Managed

- ➤ Limited use contracts SPD developed for a specific state agency
- Example: Live Freshwater Fish for TPWD, Contract 040-M2
- Purchaser issues internal PO directly to the vendor with Texas SmartBuy Contract Number, items, pricing

Travel

- > Contracts developed with dedicated travel vendors
 - ➤ Hotel Engine for hotel/lodging services and bookings
 - > American Airlines & JetBlue Airways for plane tickets
 - > Enterprise, Avis & Hertz for car rental services
 - > Travel agency services with **Short's** & **National**
 - > Issues/Feedback: STMP@cpa.texas.gov



Contingency

A contract developed in partnership with TDEM Frequently used during states of emergency and natural disasters, example: Hurricane Harvey



Contract Details

TxSmartBuy.com Tips

✓ Read the Contract Details! Warranty Delivery Discounts

Statewide Procurement Division (SPD) Statewide Contracts

Search Contracts

Browse Contracts

Filter By: All | TxSmartBuy | Managed | TXMAS | Travel | Contingency

					« 1 2 3	4 5 > »
Contract Number †	Contract Description	Contract Type	Contract Category	Start Date	Expiration Date	Contract Details
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050-A1 - TIBH	Art Equipment And Supplies - TIBH	Term	TxSmartBuy	8/30/2011	12/31/2099	Q Details
052-A1	Art Objects - TIBH	Term	TxSmartBuy	1/1/2005	12/31/2099	Q Details
055-A1	Automobile And Truck Accessories - TIBH	Term	TxSmartBuy	1/1/2006	12/31/2099	Q Details
055-M2	Automotive Accessories, Car Seats	Term	Managed	8/21/2013	7/31/2018	Q Details
055-M3	Automotive Accessories for Automobiles, Buses, Trailers, Trucks	Term	Managed	6/18/2014	10/31/2018	Q Details

Contract Details: # 070-A1



Q Search for items in this contract

Number	070-A1
Description	Fleet Trucks, Automobiles and Law Enforcement Vehicles
Category	TxSmartBuy
Туре	Term
Start Date	12/14/2018
End Date	10/31/2019
Purchase Category Code(Agencies Only)	PCC A
Optional Renewal Terms	November 1, 2019 through October 31, 2020
Purchase Orders	Only purchase orders issued through Texas SmartBuy are eligib services until receipt of a Purchase Order generated by the Texa
NIGP Code(s)	071-04 071-05 071-53 071-80 071-90 071-91 071-92 072-01 072-02 072-03 072-04 072-05 072-06 072-07

Contractors Information



VID: 11418568728

Contractor: Caldwell Country Chevrolet Email: aknapp@caldwellcountry.Com

Phone: (979) 567-6116

Address: P.O. Box 27 Caldwell TX 77836

VID: 12730378564

Contractor: Caldwell Country Ford, LLC Email: aknapp@caldwellcountry.com

Phone: (979) 567-6116

Address: P.O.Box 72 Rockdale TX 76567

VID: 14505452657

Contractor: Cowboy Motor Company, LC DBA Moore Chrysler

Contact Name: Jarrod Runnels Email: fleetsales@outlook.com

Phone: (409) 895-3858

Address: 1305 Highway 96 Bypass Silsbee TX 77656

VID: 14637326696

Contractor: Doggett Freightliner Contact Name: Mike Crockett

Email: Mike.Crockett@doggett.com

Phone: (210) 277-4373

Address: 8700 Interstate 10 East Converse TX 78109-9722

Texas SmartBuy ICONs



Preferred Vendor



Picture of Product



HUB Certified Vendor



Environmentally friendly

Questions?

Get in Touch with Texas SmartBuy!



User Guides- Help Tab
 TxSmartBuy.com/Help

TxSmartBuy Help Desk
 512-463-3034, Option 1

txsmartbuy@cpa.texas.gov

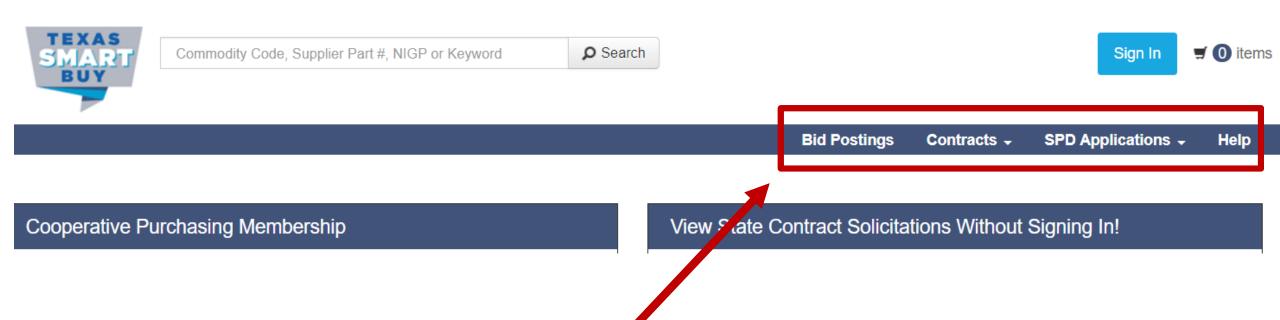
General Inquiry
 SPD Main Line

512-463-3034

Spd.Outreach@cpa.texas.gov

Public Information on TxSmartBuy.com

http://www.txsmartbuy.com



Public Information

SPD Applications = Public Information



(Sign In NOT Required)

Vendor Performance Tracking System (VPTS) Public Reports

VPTS Tips

✓ VPTS= Like a State Government Better Business Bureau



Q Search

VENDOR PERFORMANCE REPORT SEARCH

This is a search for Vendor Performance Reports. Search using the following fields:

Vendor ID:		
Vendor Grade:		
Select Grade	•	

Work	Quest	
CMBL	Vendor Number:	

P.O. Number:	
Debarment Status:	
Yes No	

<u>VPTS</u>

TPPD Reporting

View ESBD Postings

Look Up P.O.

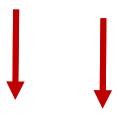
Purchase History

Please only use Google Chrome to navigate this site.

CONTRACTOR RESULTS



REPORT LIST



PO Number	PO Date	Agency Name	Agency Number	Address	City	Report Grade	Details
17180991	6/1/2017	Mauldin, Emily	696	1011 East 53 1/2 Street	Austin	Α	Report
405-17-P009374	9/1/2016	Department of Public Safety	405	1011 East 53 1/2 Street	Austin	В	Report
17182900	6/12/2017	Mauldin, Emily	696	1011 East 53 1/2 Street	Austin	А	Report
17182679	6/9/2017	Betty.Hernandez@txdot.gov	601	1011 East 53 1/2 Street	Austin	В	Report
17165023	5/3/2017	brittany.hall@tdcj.texas.gov	696	1011 East 53 1/2 Street	Austin	Α	Report

VENDOR PERFORMANCE REPORT

Return to Search List

WHAT TYPE:

Commodity/Service: Commodities Purchase Type: CPA Term Contract Purchase Order No: 17180991

PO Date: 6/1/2017 Class/Item: 39374 Contract ID: 39374

TO (VENDOR):

Vendor ID: 17419760511

Company Name:

Contact Name: Stephanie Lemke Address: 1011 East 53 1/2 Street , City/State/Zip: Austin/Texas/78751

Phone: (512) 451-8145 Email: smartbuy@tibh.org

FROM (AGENCY/CO-OP MEMBER):

Agency ID: 696

Agency Name: Mauldin, Emily Contact Name: Mauldin, Emily

Address: PO box 4018,

City/State/Zip: Huntsville/Texas/77342

Phone: (936) 437-6212

Email: emily.mauldin@tdcj.texas.gov

DETAILED EXPLANATION:

RESOLUTION COMMENT:

VENDOR COMMENT:

GENERAL PERFORMANCE CODE(S):

(305) Exceptional customer service response, (399) Vendor commended

SATISFACTORY RESOLUTION CODE(S):

UNSATISFACTORY RESOLUTION CODE(S):

RESOLUTION DATE:

GRADE: A

VENDOR PERFORMANCE REPORT

Return to Search List

WHAT TYPE:

Commodity/Service: Commodities Purchase Type: CPA Term Contract Purchase Order No: 18043920

PO Date: 11/28/2017 Class/Item: 45055 Contract ID: 45055

TO (VENDOR):

Vendor ID: 17419760511

Company Name:

Contact Name: Stephanie Lemke Address: 1011 East 53 1/2 Street, City/State/Zip: Austin/Texas/78751

Phone: (512) 451-8145 Email: smartbuy@tibh.org

FROM (AGENCY/CO-OP MEMBER):

Agency ID: 696

Agency Name: Mauldin, Emily Contact Name: Mauldin, Emily

Address: PO box 4018,

City/State/Zip: Huntsville/Texas/77342

Phone: (936) 437-6212

Email: emily.mauldin@tdcj.texas.gov

DETAILED EXPLANATION:

Grade Justification: 8 days late.

RESOLUTION COMMENT:

Order due: 12/12/17. 12/12/17: received 5052 each, with a balance of 420 each remaining. 12/13/17: should ship 12/20 per vendor. 12/20/17: received balance of 420

each, order complete. 8 days late.

VENDOR COMMENT:

Vendor Perf. Report was sent to the CRP. They agree with this report. The Locks were sent out but since this was a large order of locks (over 5,000 locks), this created a back order situation. The order has been received in full as of 12/20/17.

GENERAL PERFORMANCE CODE(S):

(005) Late Delivery

SATISFACTORY RESOLUTION CODE(S):

UNSATISFACTORY RESOLUTION CODE(S):

RESOLUTION DATE:

12/20/2017

GRADE: C

Questions?

Electronic State Business Daily (ESBD) Public Bid Postings

ESBD Tips

✓ ESBD= Online bulletin board for state agencies to post bid solicitations



ESBD Tips

- **✓ No Login Required to <u>View</u> Bids**
 - Used for info purposes only
 - **✓** Public awareness tool



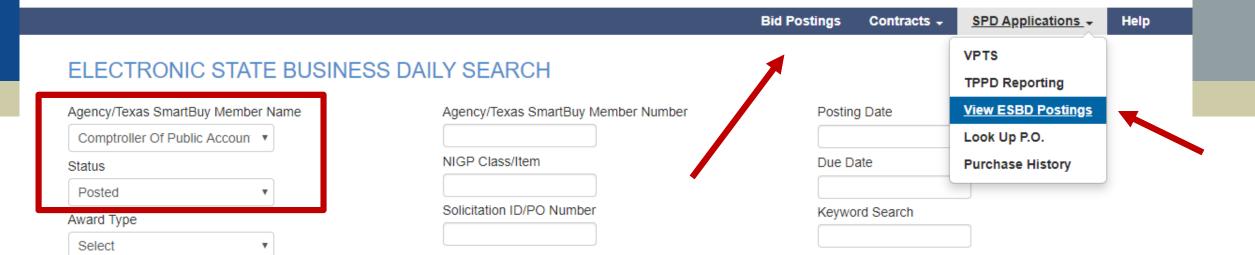


ESBD Tips

X Don't use every filter field, less is more

	Agency/Texas SmartBuy Member Number	Posting Date
Comptroller Of Public Accoun ▼		
Status	NIGP Class/Item	Due Date
Posted v		
ward Type	Solicitation ID/PO Number	Keyword Search
Select ▼		

- ESBD holds several years of records
- ✓ Use Status Box Posted for Active Bids



QSearch

Please only use Google Chrome to navigate this site.

RESULTS

Aluminum Coil For the Manufacture of License Plates

Solicitation ID: 304T-20-570M3 | Due Date: 9/27/2019 | Due Time: 1:30 PM | Agency/Texas SmartBuy Member

Number: 304 | Status: Addendum Posted | Posting Date: 9/6/2019

Creation Date: 9/3/2019 10:01 am | Last Updated: 9/6/2019 2:29 pm

Request for Offers (RFO) for Property Tax Arbitration System

Solicitation ID: 304-20-1499PS | Due Date: 9/25/2019 | Due Time: 2 D0 PM | Agency/Texas SmartBuy Member

Number: 304 | Status: Posted | Posting Date: 9/4/2019

Creation Date: 9/4/2019 3:59 pm | Last Updated: 9/4/2019 4:01 pm

Intra Enterprise Software License and Related Services

Solicitation ID: 304-20-0693YR | Due Date: 9/24/2019 | Due Time: 2:00 PM | Agency/Texas SmartBuy Member

Number: 304 | Status: Posted | Posting Date: 9/3/2019

Creation Date: 8/7/2019 9:41 am | Last Updated: 9/3/2019 2:07 pm

Request for Offers (RFO) for Property Tax Arbitration System

Status: Posted Solicitation ID: 304-20-1499PS

Response Due Date: 9/25/2019 Response Due Time: 2:00 PM

Agency/Texas SmartBuy Member Number: 304

Days Solicited: 21+ Days for Solicitation Notice

Solicitation Posting Date: 9/4/2019

Last Modified: 9/4/2019 4:01 pm

Solicitation Description: The Texas Comptroller of Public Accounts (CPA), an agency of the State of Texas, issues this Request For Offers (RFO) to solicit pricing from qualified vendors for a Property Tax Arbitration System as described in this Section and in this RFO ("System", "Proposed System", or "Services"). CPA's objective is to obtain Services that represent the best value for CPA and the State of Texas according to the terms and conditions of this RFO. CPA will consider a Commercial-Off-the-Shelf (COTS) System if it is flexible to customization based on CPA business requirements and highly configurable. CPA will also consider a fully custom System based on CPA business requirements. The specific technical architecture will be driven by the product selection. In accordance with Section 2157.007 of the Texas Government Codes, the System must run on a Windows or Linux operating system that is capable of being deployed and running in a Cloud Computing Environment. CPA has no preference for cloud or hosted infrastructure for the application maintenance services provided by Successful Respondent, depending on best value for CPA.

Class/Item Code: 20429-*Data/File Security Hardware/Software, To Include Encryption

20821-Business Intelligence Software

20837-*Database Software 20853-*Integrated Software

92004-*Applications Software (For Main Frame Systems)

92015-*Assessment And Profiling Services Of Software

92045-*Software Maintenance/Support

92046-*Software Updating Services

92064-*System Implementation And Engineering Services

Attachments

#	Name	Description	
1	ESBD_File_171900_RFO for PTAD 20-1499PS PTAD (final).pdf	RFO for PTAD	

ESBD Tips

- X Vendors Don't Need a Login to View Bids
- X Vendors Don't Submit Bids here, Read Only



✓ Remember to list bid response instructions and bid contact person in a prominent area

Questions?

Creating Wish Lists

Dear KRISKRINGLE ORSTNICKOLIS OR father chastmas 2 want Supermanand SPIDER MANCOMICS 3 Donkey KONB-VIDEO game 4 PLay-DohBurger KING Det

Creating a Wish List

1. Search & Select Items



Supplies





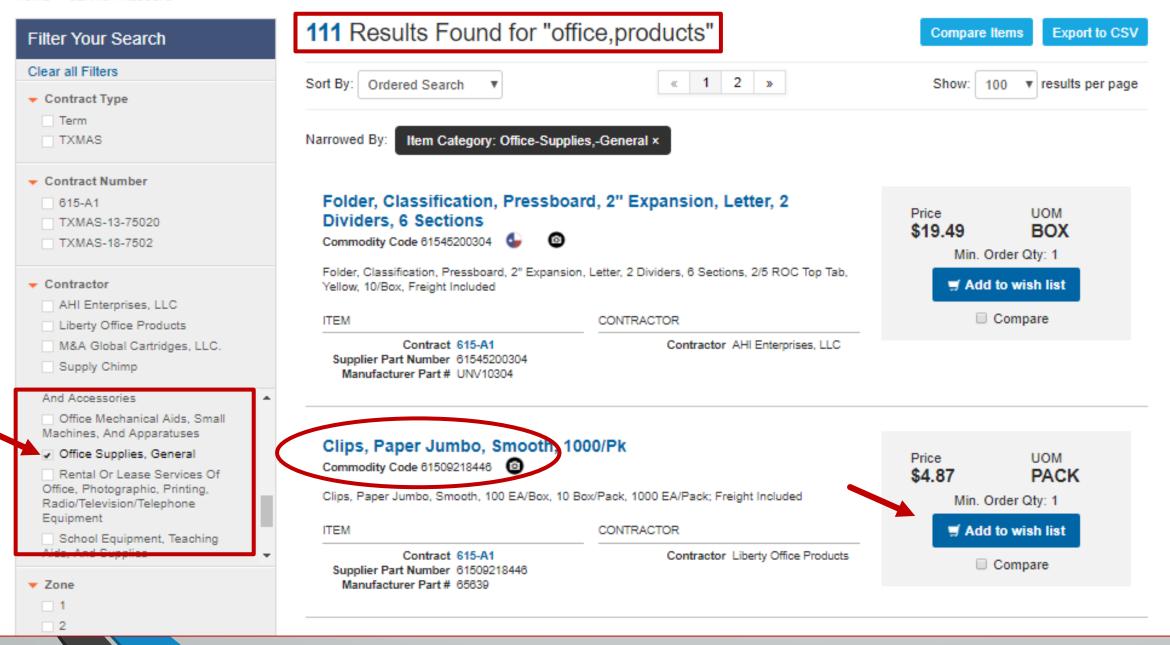
SPD Applications -

Contracts -



Help

HOME / SEARCH RESULTS 372 Results Found for "office, products" Export to CSV Compare Items Filter Your Search Clear all Filters « 1 2 3 4 » Sort By: Ordered Search Show: 100 ▼ results per page Contract Type Term TXMAS Narrowed By: Contract Number Universal Office Products Paper, Xero, 8.5X11,400Rm 615-A1 Price UOM Commodity Code 20772 985-L1 PLT \$1.952.20 TXMAS-13-75020 Universal Office Products Paper, Xero, 8.5X11, 400Rm, UNV21200PLT. Min. Order Qty: 1 TXMAS-14-710160 Market Add to wish list ITEM CONTRACTOR TXMAS-14-71060 see more Contract TXMAS-18-7502 Contractor Supply Chimp Compare Supplier Part Number UNV21200PLT Manufacturer Part # UNV21200PLT Contractor Freight Charges Add 1 \$10 Freight charge per PO totaling AHI Enterprises, LLC less than \$100 Aurora Storage Products, Inc. Bush Industries, Inc. Divine Imaging, Inc. Rediform Office Products Planner, Duraflex, Bk, REDB4481 HD Supply Facilities Price UOM Maintenance, Ltd. Commodity Code 61562 \$5.60 EACH Liberty Office Products Rediform Office Products Planner, Duraflex, Bk. REDB4481. M&A Global Cartridges, LLC Min. Order Qty: 1 ▼ Item Category CONTRACTOR Add to wish list ITEM Appliances And Equipment, Household Type Contract TXMAS-18-7502 Contractor Supply Chimp Compare Supplier Part Number REDB4481 Badges, Awards, Emblems, Manufacturer Part # REDB4481 Name Tags And Plates, Jewelry. Freight Charges Add 1 \$10 Freight charge per PO totaling Computer Accessories And less than \$100



← Back To Search Results

Clips, Paper Jumbo, Smooth, 1000/Pk

Description: Clips, Paper Jumbo, Smooth, 100 EA/Box, 10 Box/Pack, 1000 EA/Pack; Freight Included

Item Details

Price: \$4.87 UOM: PACK

Contractor: Liberty Office Products

Contract Number: 615-A1

Contract Type: Term

Commodity Code: 61509218446

Min. Order Quantity: 1

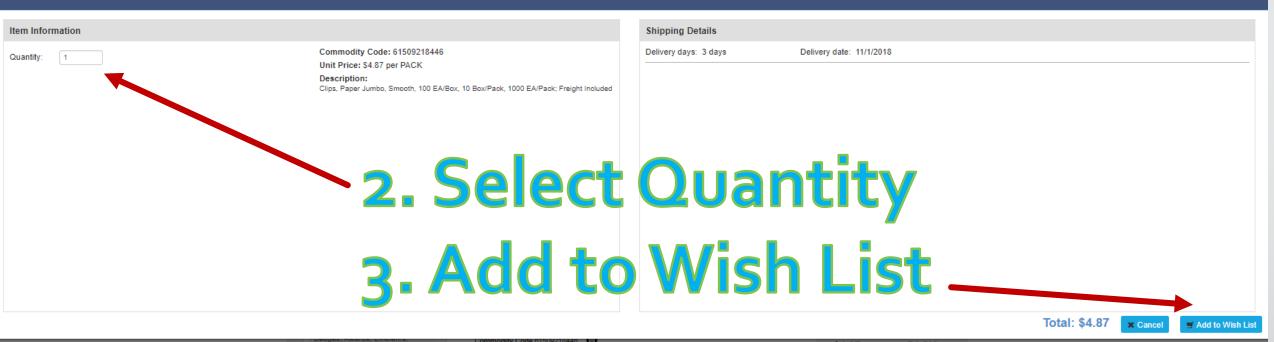
Delivery Days: 3 NIGP Code: 61509

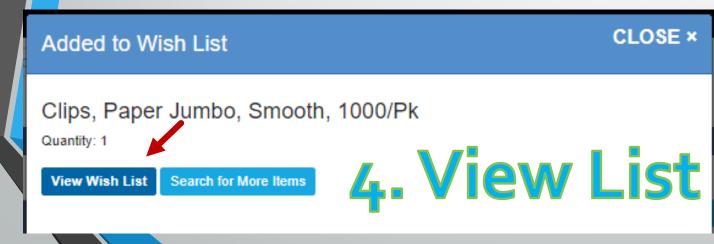
Item Availability Start Date: 9/1/2017 Item Availability End Date: 8/31/2019 Supplier Part Number: 61509218446

Manufacturer Part #: 65639 Manufacturer: Business Source



■ Add to wish list





4. View List or Shop Again





Contracts -

SPD Applications -

Help

HOME / WISH LIST

My Wish List



Item

Clips, Paper Jumbo, Smooth, 1000/Pk

Shipping Address

Delivery days: 3

Price \$4.87 Qty

UOM PACK

М

Subtotal \$4.87

Edit

Delete

Commodity Code: 61509218446

Item Detail: Clips, Paper Jumbo, Smooth, 100 EA/Box, 10 Box/Pack, 1000 EA/Pack; Freight

Included

Contractor: Liberty Office Products

Contract: 615-A1 Min. Order Quantity: 1

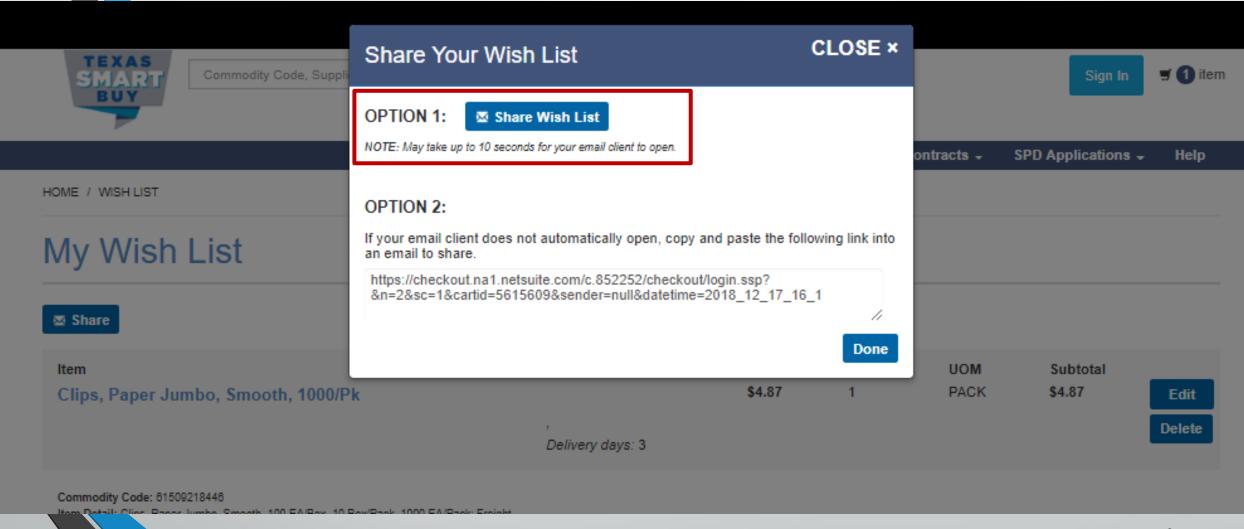
Order Total: \$4.87

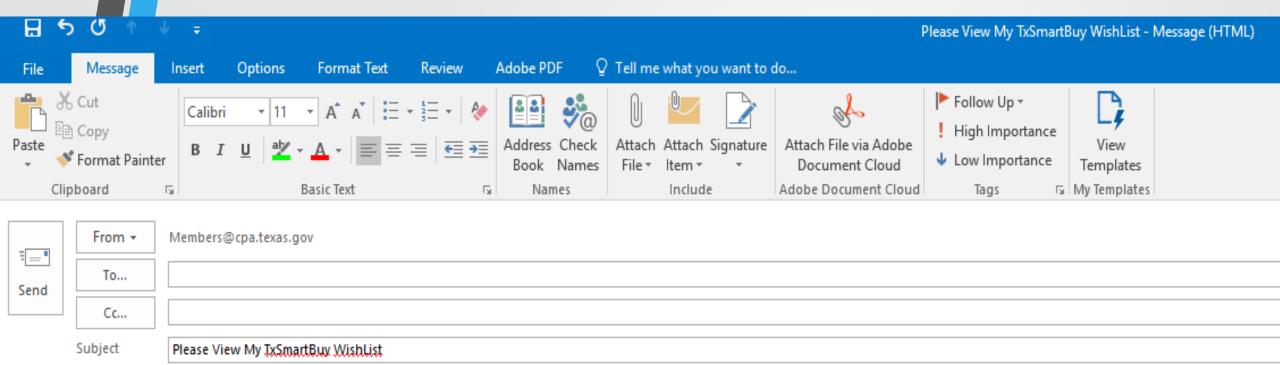
Search for More Items

Print E

Export Wish List to PDF

Export Wish List to CSV





https://checkout.na1.netsuite.com/c.852252/checkout/login.ssp?n=2&sc=1&cartid=5615609&sender=null&datetime=2018 12 17 16 1

Questions?

Purchase Order Highlights



Search & Select Items



cover stock paper



Commodity Code 20772



Southworth Z980CK Parchment Cover Stock, Z980CK, SOUZ980CK.

ITEM

CONTRACTOR

Contract TXMAS-18-7502

Supplier Part Number SOUZ980CK Manufacturer Part # Z980CK

Special Item Notes Add 1 \$10 Freight

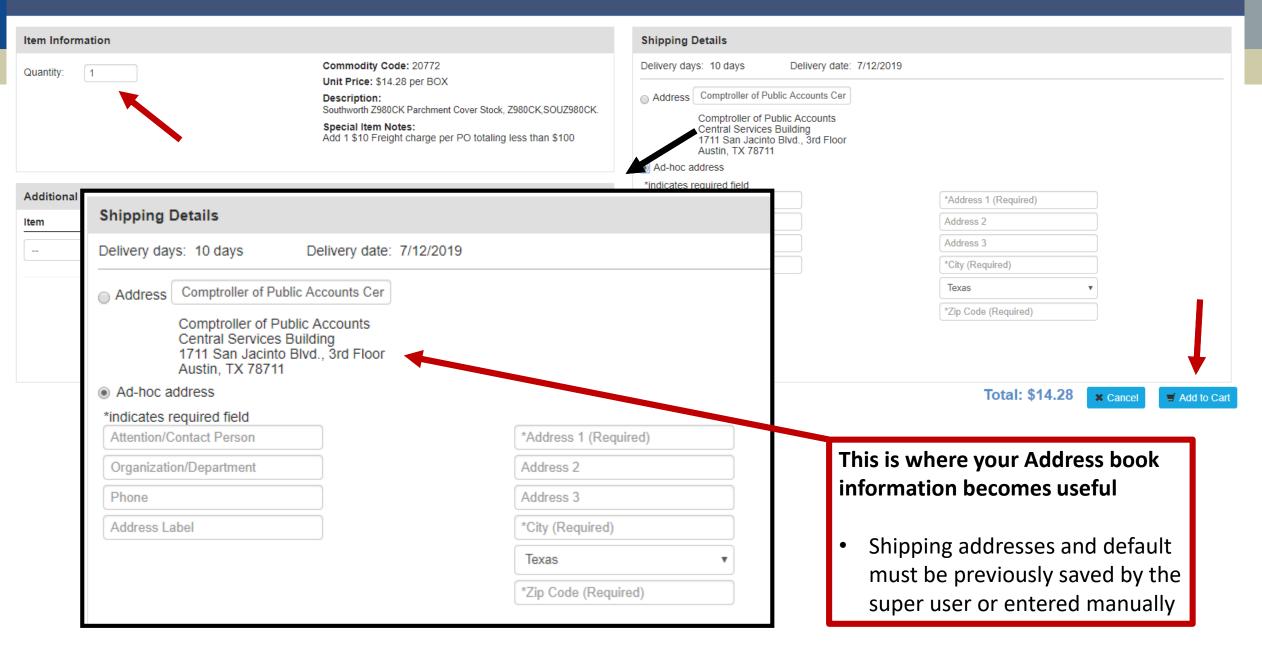
charge per PO totaling

less than \$100

Contractor Supply Chimp

Price UOM \$14.28 BOX Min. Order Qty: 1 Add to cart Compare







My Cart

Item

Cover Stock, 19x25, Silk Finish

Shipping Address 12312 Cody Hays 505 S Congress Avenue Austin, TX 78745

Delivery days: 5

Price \$116.75 Qty

UOM

Subtotal \$116.75



Commodity Code: 64535960001

Item Detail: Cover Stock, 19x25, Silk Finish, 80lb, 98 Brightness, 98 Opacity, Including

Recycled, Unit of Measurement = M (1000 Sheets) Contractor: The Clampitt Companies LLC

Contract: 645-A3 Min. Order Quantity: 1

& Add Note to Item

This box adds notes to the item above

Pickup Date: 10/8/2018

Attach File to Item

Choose File No file chosen

Order Total: \$116.75

Search for More Items

Print

Export Cart to CSV

Proceed to Checkout



Glenn Hegar

Finalize Your Order Select a Billing Address (Required) **Billing Address** Location Code, Street, City or Zip D01-2 1365 North Main Street D01-2 Paris, TX 75460 (512) 123-4567 Enter Internal Tracking Number (required) Internal Tracking Number Add a Note to Your Order (optional) The notes in this box to apply to the whole PO Attach a file to Your Order (optional) Attach File: Choose File No file chosen Favorite Order (optional) Enter a name for this order and it will be saved as a favorite order. Favorite Order Name

This is where your Address book information becomes very important

- Billing addresses and default must be previously saved by the super user
- The system won't generate a PO without it

Order Summary

Edit Order

Item

Cover Stock, 19x25, Silk Finish

Shipping Address

12312

Cody Hays 505 S Congress Avenue Austin, TX 78745

Delivery days: 5

Price

\$116.75

Qty

UOM

M

Subtotal

\$116.75

Commodity Code: 64535960001

Item Detail: Cover Stock, 19x25, Silk Finish, 80lb, 98 Brightness, 98
Opacity, Including Recycled, Unit of Measurement = M (1000 Sheets)

Contractor: The Clampitt Companies LLC

Contract: 645-A3 Min. Order Quantity: 1

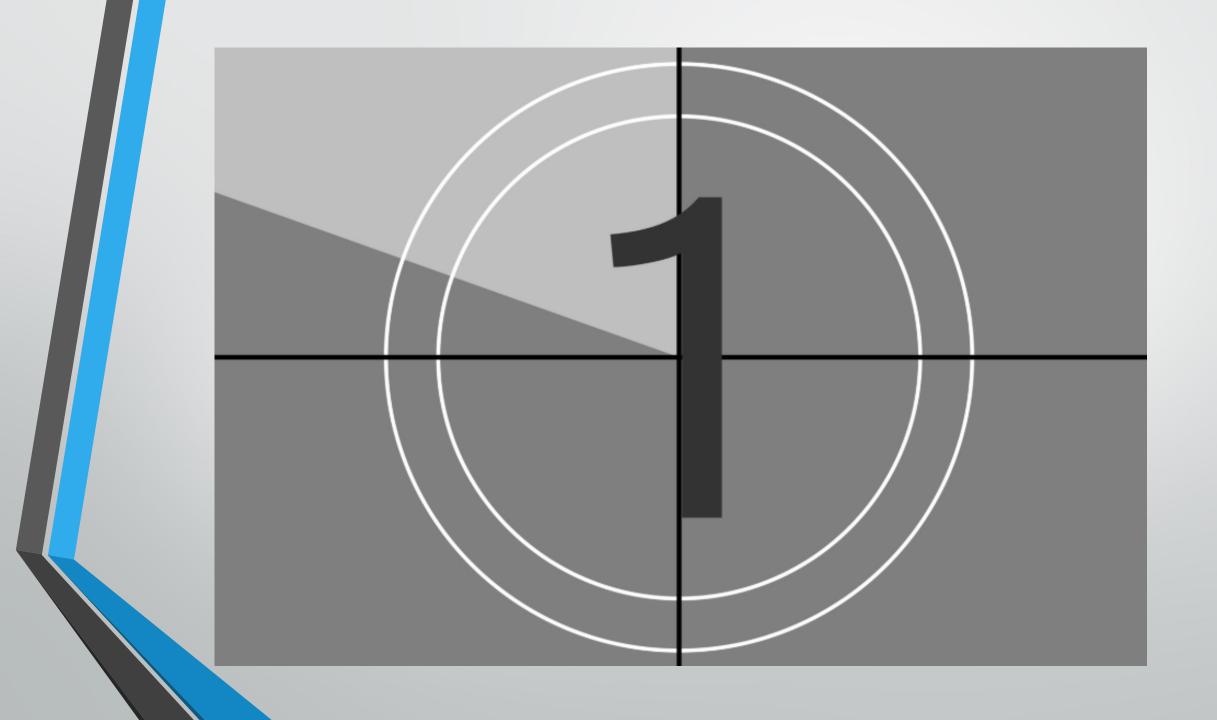
Item Subtotal: \$116.75

Delivery Subtotal: \$0.00

Order Total: \$116.75

Continue Shopping

Complete Checkout



My Cart

Checkout

Confirmation



Purchase Order PO No. 18193867

Order Date: 6/20/2019 Internal Tracking No., test

CHECKOUT / CONFIRMATION

Thank You for Submitting Your Order



Your requisition is being processed!

Search for More Items

My Account

Contractor Info

Grainger, Inc. - Bryan 362 13611502801 1408 W. Villa Maria Rd. Bryan, TX 77801 Branch 362 Manager

Bill To

1365 North Main Street D01-2 Paris TX 75460

Ship To

TxCPA Agency for Testing - 54321 (512) 123-4567 1365 North Main Street D01-2 Paris TX 75460

NOTE TO CONTRACTOR:

Disclaimer

The State of Texas is exempt from all Federal Excise Taxes except as noted in each contract.

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE:

The undersigned claims an exemption from taxes under Texas Tax Code, Section 151.309(4), for purchase of tangible personal property described in this numbered order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas, or a Texas County, City, Special District, or Other Political Subdivision.

Bobby Pounds

Texas Comptroller of Public Accounts – Statewide Procurement Division

Agency	Purchaser	Email	Phone
TxCPA Agency for Testing - 54321	Charles Glenn	Charles.Glenn@cpa.texas.gov	(512) 475-5386

Line #	NIGP Code	Commodity Code/ Supplier Part #	Item	QTY	UOM	Unit Price	Extended Price
1	56069	34D650	34D650 Drum Truck 55 Gal Steel Red 57-1/2 in H Contract: TXMAS-18-51V06 Contract Type: TXMAS Delivery ARO (days): 3 Delivery Date: 6/24/2019 MPN: 34D650 Manufacturer Name: DAYTON	1	EACH	492.67	\$492.67

Total \$492.67

Questions?

Need Assistance?

Help Tab = User Guides



Statewide Procurement Education System

SPD News and Updates

Texas SmartBuy Help

Texas SmartBuy System Guides

- Texas SmartBuy Superuser Guide (PDF)
- TXMAS Quote Processing Instructions (PDF)
- Texas SmartBuy User Guide (PDF) Last updated May 31, 2015
 - o Who can use this system?
 - Public Purchase Order Search
 - Searching for items
 - Add to Wish List
 - Add to Cart view
 - Addresses
 - Multi-Cart features
 - TXMAS Quotes
 - Checkout view
 - Favorite Orders
 - My Account
 - Purchase Order Change Notice/Cancellation
 - Purchase Requisitions Subject to Holds
- Table Electronic State Business Daily (ESBD) Guide
- 🏗 Procurement Oversight & Delegation (POD) Guide
- Megative Volume Discount Guide
- M Contractor Portal (PDF)
- Texas SmartBuy Public User Guide (PDF)
 - Public Purchase Order Search
 - Searching for items
 - Add to Wish List
- · View Zone/Highway District/Area by Texas city and country

Need More Help?

System Requirements and Browser Compatibility

Browser Version

Google Chrome 34+ (Recommended)

Firefox 26+

Browser Support Guides

Texas SmartBuy Auto Clear Cookies Guide for Google Chrome (PDF)

Notes:

- . Edit browser settings to allow pop-ups to support several features in the Texas SmartBuy system, including the Add to Cart view, Item Comparison view and more.
- System features are best viewed in the browser versions listed above. Other browser versions may not display correctly.
- · Download free Adobe Reader Software to access PDF guides

If you have additional questions, please e-mail txsmartbuy@cpa.texas.gov or call 512-463-3034 option 1.

TXMAS Contractors: E-mail additional questions to txmas@cpa.texas.gov

All Other Contractors: E-mail the Statewide Procurement contract management office at spd.cmo@cpa.texas.gov or call 512-463-3034 option 3.

Get in Touch with Texas SmartBuy!



User Guides- Help Tab
 TxSmartBuy.com/Help

TxSmartBuy Help Desk
 512-463-3034, Option 1

txsmartbuy@cpa.texas.gov

General Inquiry
 SPD Main Line

512-463-3034

Spd.Outreach@cpa.texas.gov

Resources for You

comptroller.texas.gov/purchasing



Statewide Contracts

Search Statewide Contracts

Contract Development

Contract Management

Procurement Oversight & Delegation

Texas Multiple Award Schedule (TXMAS)

TxSmartBuy.com

DIR Contracts 2



Vendor Resources

Vendor Information Center

Centralized Master Bidders List (CMBL)

Historically Underutilized Business (HUB)

Modify CMBL/HUB Profile

Electronic State Business Daily (ESBD)



Government Resources

Need Help? Contact the Outreach Team

Vendor Performance Tracking System (VPTS)

Texas SmartBuy Membership Program

State Payment Card

State Travel Management

State Mail Services

Vehicle and Fleet Management

Retail Fuel Card



Procurement Resources

Texas Procurement and Contract Management Guide

Publications and Forms

State Print Services

NIGP Commodity Book

Search for CMBL/HUB Vendors

Statutes and Procedures

Grant Management



Training and Policy Development

Training and Policy Development Certification Account Transition Page

Purchasing/Contract Development (CTCD)

Contract Manager (CTCM)

Certification

Continuing Education

Training and Policy Development FAQ

SB20

Centralized State Purchasing Study

State Agency Contract Management Procedures

LBB Contracts Database

**Tender of the Contract of the Cont

Comptroller.Texas.Gov/Purchasing

Resources



Government Resources

Need Help? Contact the Outreach Team

Vendor Performance Tracking System (VPTS)

Texas SmartBuy Membership Program

State Payment Card

State Travel Management

State Mail Services

Vehicle and Fleet Management

Retail Fuel Card



Procurement Resources

Texas Procurement and Contract Management Guide

Publications and Forms

State Print Services

NIGP Commodity Book

Search for CMBL/HUB Vendors

Statutes and Procedures

Grant Management

Get in Touch with Texas SmartBuy!



TxSmartBuy Help Desk512-463-3034, Option 1

txsmartbuy@cpa.texas.gov

General Inquiry
 SPD Main Line

512-463-3034

Spd.Outreach@cpa.texas.gov

User Guides- Help Tab
 TxSmartBuy.com/Help



Thank you for your time!